

Flagstaff Montessori

Regular Governing Board Meeting

Address: 850 N Locust St. Flagstaff, Arizona 86001

Date: Tuesday January 14, 2025 at 6:00pm

Location: B3 Classroom

Google Meet joining info:

Video call link: <https://meet.google.com/rux-vkxg-acd> Board Meeting

Or dial: (US) +1 414-439-0590 PIN: 317 892 156#

Pursuant to Arizona Revised Statutes (A.R.S. 38-431.02) notice is hereby given to the members of the State Board for Charter Schools Governing Board, the Arizona State Board of Education, and the General Public, that the Governing Board of Flagstaff Montessori will hold a regular meeting open to the public as stated below at Flagstaff Montessori Switzer Campus at 850 N Locust St. Flagstaff, Arizona 86001. The Governing Board reserves the right to change the order of any items on the agenda, with the exception of any public hearing. One or more members of the Governing Board may participate in the meeting by telephonic communications. If noted on the agenda below, the Board may go into Executive Session, which will not be open to the public. However, all Board decisions will be made in an open public meeting. Persons with a disability may request reasonable accommodations by contacting the school at (928) 226-1212. Requests should be made as early as possible to allow time to arrange the accommodation.

Dated and posted: Monday, January 13, 2025 at 4:00pm

Public Comment: The Governing Board values input from teachers, parents, and students at its meetings. Agenda Item: "Public Comment" provides an opportunity for the Board to receive information or inquiries regarding items not on the agenda. The Arizona Open Meeting law permits the public to ask questions about non-agenda items, but the Board may not discuss or take action on an item not on the posted agenda. "Public Comment" regularly occurs at the end of each regular Board meeting. In order to address the Board during the Public Comment, community members should complete a Public Comment form and give it to the Secretary of the Board prior to the start of the meeting.

Public Comment on Agenda Items: Input from members of the public on an issue under discussion will be considered at the conclusion of the Board's deliberation of each agenda item and before a vote is taken on that item. Visitors who wish to address the Board on an item that is on the agenda should complete a Public Comment form and give the form to the Secretary to the Board before the vote on that item so that the Board knows you wish to express an opinion on that agenda item.

Meeting Etiquette: Comments are limited to 3 minutes per item and 3 agenda items per meeting, including Public Comment. If you are with a group, please designate a spokesperson. Please turn off cell phones during the Board Meeting. Courteous behavior is expected, and

inappropriate behavior with regard to the Board, Flagstaff Montessori staff, or other meeting attendees is subject to forfeiture of allotted time to speak.

MINUTES

1. Call to Order

The meeting was called to order at 6:06 pm.

2. Roll Call of Members

Kyler Kuehn, Ph.D
Beya Thayer
Shaynna Pitman
Sandra Worcester
Andy Vaughan

Kyler Kuehn, Ph.D.	Present
Beya Thayer	Present
Shaynna Pitman	Present
Sandra Worcester	Present
Andy Vaughan	Present

3. Approval of Previous Board meeting Minutes

The board will review the December 10, 2024 Regular Session board meeting minutes prepared by Sandra Worcester, Secretary of the board.

Discussion, and possible action

A motion to approve the minutes of the December 10, 2024 Regular Session board meeting was made by Andy Vaughan. The motion was seconded by Shaynna Pitman.

Kyler Kuehn, Ph.D.	Aye
Beya Thayer	Aye
Shaynna Pitman	Aye
Sandra Worcester	Aye

Andy Vaughan	Aye
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Motion to approve the minutes passed.

4. General Celebrations

Whitney Owens and other MSF staff will present celebrations and other general updates.
No action needed

Whitney Owens presented celebrations and other general updates.

Celebrations

- *Westside and Sunnyside: Reading improvement was achieved with students through RTI based on DIBELS data.*
- *Cedar: Students volunteered at the Sunnyside campus and enjoyed a craft day collaboration with Preschoolers. Ms. Mac teaches theater and improvisation to middle school students.*
- *Switzer: Lower Elementary students will present Africa country presentations this week.*
- *There has been an increase in preschool enrollment.*
- *Family engagement is improving across the entire school community.*

5. Current Budget and Financials

A representative from ADI will share November financials and other budget updates.
Presentation, discussion, and possible action

Hannah Moody and Claudina Douglas, representatives from ADI, shared December financials and other budget updates.

6. Board Retreat and Training Opportunities

The board will review the details for the Board Retreat scheduled for January 17th as well as upcoming training opportunities.

Discussion, no action needed

The board reviewed the details for the Board Retreat scheduled for January 17. Jeff Hall Consulting will facilitate the meeting.

BOLTS Training February 7.

Whitney presented details of this training and suggested this training is an opportunity to collaborate with other Board members in the region.

7. Camp Colton Field Trip

Whitney Owens will present the Camp Colton field trip plan for 6th graders scheduled for May 5th-8th, 2025. This is an overnight field trip and requires board approval.

Presentation, discussion, and possible action

Whitney Owens presented the Camp Colton field trip plan for 6th graders scheduled for May 5th-8th, 2025.

A motion to approve the 6th grade field trip to Camp Colton May 5th-8th, 2025 was made by Beya Thayer.

Andy Vaughan seconded the motion.

Kyler Kuehn, Ph.D.	Aye
Beya Thayer	Aye
Shaynna Pitman	Aye
Sandra Worcester	Aye
Andy Vaughan	Aye

The motion passed.

8. Review of Potential New Board Member Applications and Selection Process

The board will review applications for potential new board members and decide who to invite to the February board meeting. The Board will also review the process for new board member selection.

Presentation, discussion, and possible action.

The Board reviewed applications for potential new board members and discussed the notion to invite all applicants to present a 5 minute presentation at the February Board meeting.

A motion was made by Shaynna Pitman to invite all 5 applicants to the February Board meeting to each present a 5 minute presentation. The motion was seconded by Andy Vaughan.

Kyler Kuehn, Ph.D.	Aye
Beya Thayer	Aye
Shaynna Pitman	Aye
Sandra Worcester	Aye
Andy Vaughan	Aye

The motion passed.

9, Social Media Report

Whitney Owens will share the recent social media report.
Discission

Whitney Owens shared the recent social media report.

9. Enrollment Update

Whitney Owens will present an enrollment update
Presentation, discussion, no action needed

Whitney Owens presented an enrollment update. The current enrollment is 166.

10. Public Comment (3 mins per/person, total of 30 mins time allotment)

No public comments.

11. Executive Session-Update on Acquisition of Private Preschool Program Per ARS 38-431.03 the Board may vote to enter into executive session to discuss the purchase, sale, or lease of real property.

Per ARS 38-431.03 the Board voted to enter into executive session to discuss the purchase, sale, or lease of real property. A motion was made to enter into the executive session by Sandra Worcester. The motion was seconded by Shaynna Pitman.

Kyler Kuehn, Ph.D.	Aye
Beya Thayer	Aye
Shaynna Pitman	Aye
Sandra Worcester	Aye
Andy Vaughan	Aye

The motion passed.

Shaynna Pitman Motioned to invite Bethany Bones to the Executive Session.

Kyler Kuehn seconded the motion.

Kyler Kuehn, Ph.D.	Aye
Beya Thayer	Aye
Shaynna Pitman	Aye
Sandra Worcester	Aye

Andy Vaughan	Aye
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The motion passed.

The Executive Session ended at 7:14 pm.

12. Date and Time of Next Board Meeting

Discussion and possible action to set the date and time of the next board meeting.

The next meeting is scheduled for February 11, 2025 at 6:00 p.m.

13. Adjournment

The meeting was adjourned at 7:27 pm.