

## **Flagstaff Montessori**

### **Regular Governing Board Meeting**

Address: 850 N Locust St. Flagstaff, Arizona 86001

Date: Tuesday, November 12, 2024 at 6:00pm

Location: B3 Classroom

### **Google Meet joining info:**

Video call link: <https://meet.google.com/rux-vkxg-acd> Board Meeting

Or dial: (US) +1 414-439-0590 PIN: 317 892 156#

Pursuant to Arizona Revised Statutes (A.R.S. 38-431.02) notice is hereby given to the members of the State Board for Charter Schools Governing Board, the Arizona State Board of Education, and the General Public, that the Governing Board of Flagstaff Montessori will hold a regular meeting open to the public as stated below at Flagstaff Montessori Switzer Campus at 850 N Locust St. Flagstaff, Arizona 86001. The Governing Board reserves the right to change the order of any items on the agenda, with the exception of any public hearing. One or more members of the Governing Board may participate in the meeting by telephonic communications. If noted on the agenda below, the Board may go into Executive Session, which will not be open to the public. However, all Board decisions will be made in an open public meeting. Persons with a disability may request reasonable accommodations by contacting the school at (928) 226-1212. Requests should be made as early as possible to allow time to arrange the accommodation.

Dated and posted: Monday, November 11, 2024 at 4:00pm

**Public Comment:** The Governing Board values input from teachers, parents, and students at its meetings. Agenda Item: "Public Comment" provides an opportunity for the Board to receive information or inquiries regarding items not on the agenda. The Arizona Open Meeting law permits the public to ask questions about non-agenda items, but the Board may not discuss or take action on an item not on the posted agenda. "Public Comment" regularly occurs at the end of each regular Board meeting. In order to address the Board during the Public Comment, community members should complete a Public Comment form and give it to the Secretary of the Board prior to the start of the meeting.

**Public Comment on Agenda Items:** Input from members of the public on an issue under discussion will be considered at the conclusion of the Board's deliberation of each agenda item and before a vote is taken on that item. Visitors who wish to address the Board on an item that is on the agenda should complete a Public Comment form and give the form to the Secretary to the Board before the vote on that item so that the Board knows you wish to express an opinion on that agenda item.

**Meeting Etiquette:** Comments are limited to 3 minutes per item and 3 agenda items per meeting, including Public Comment. If you are with a group, please designate a spokesperson. Please turn off cell phones during the Board Meeting. Courteous behavior is expected, and inappropriate behavior with regard to the Board, Flagstaff Montessori staff, or other meeting

attendees is subject to forfeiture of allotted time to speak.

**MINUTES**

**1. Call to Order**

*The meeting was called to order at 6:03 pm.*

**2. Roll Call of Members**

Kyler Kuehn, Ph.D  
Beya Thayer  
Shaynna Pitman  
Sandra Worcester  
Andy Vaughan

Kyler Kuehn, Ph.D.	Present
Beya Thayer	Present
Shaynna Pitman	Absent
Sandra Worcester	Present
Andy Vaughan	Present

**3. Approval of Previous Board meeting Minutes**

The board will review the October 8, 2024 Regular Session board meeting minutes prepared by Sandra Worcester, Secretary of the board.  
Discussion, and possible action

*The board reviewed the October 8, 2024 Regular Session board meeting minutes prepared by Sandra Worcester, Secretary of the board.*

*Motion to approve the October 8, 2024 Regular Session board meeting minutes was made by Andy Vaughan. The motion was seconded by Beya Thayer.*

Kyler Kuehn, Ph.D.	Aye
Beya Thayer	Aye
Shaynna Pitman	

Sandra Worcester	Aye
Andy Vaughan	Aye

*Motion passed.*

#### **4. General Celebrations**

Whitney Owens and other MSF staff will present celebrations and other general updates.  
No action needed

*Whitney Owens presented celebrations and other general updates.*

- *Montessori Schools of Flagstaff received an A state letter grade.*
- *Recent campus activities included The fire Department, Willow Bend were visitors at Westside, as well as a celebration of Indigenous People's Day. The middle school campus continues to collaborate with the Sunnyside campus and also participated in election activities. A Friday Family Mealttime event was held at Switzer Canyon and is anticipated to be a regular event.*

#### **5. Current Budget and Financials**

A representative from ADI will share the up-to-date FY25 budget as well as financials Presentation, discussion, and possible action

*Hannah Moody and Claudina Douglas, representatives from ADI, shared the up-to-date FY25 budget as well as financials.*

#### **6. Potential Acquisition Update**

Kyler Kuehn and Whitney Owens will share updates on the potential acquisition of the private primary program.

Presentation, discussion, and possible action

*Kyler Kuehn and Whitney Owens shared updates on the potential acquisition of the private primary program.*

#### **7. Board Retreat and Training Opportunities**

Kyler Kuehn and the board will discuss retreat plans and training opportunities. Presentation, discussion, and possible action

*Kyler Kuehn and the board discussed retreat plans and training opportunities.*

## **8. Board Positions Appointments**

The board will discuss member positions and future appointments.  
Discussion and possible action

*The board discussed member positions and future appointments.*

## **9. Social Media Report**

Whitney Owens will share the recent social media report.  
Discussion

*Whitney Owens shared the recent social media report.*

## **10. Enrollment Update**

Whitney Owens will present an enrollment update  
Presentation and discussion, no action needed

*Whitney Owens presented an enrollment update. The current enrollment is 173.*

## **11. Public Comment (3 mins per/person, total of 30 mins time allotment)**

*No public comments.*

**12. Executive Session-Update on Acquisition of Private Preschool Program** Per ARS38-431.03 the Board may vote to enter into executive session to discuss the purchase, sale, or lease of real property.

*Per ARS38-431.03 the Board did not vote to enter into executive session to discuss the purchase, sale, or lease of real property.*

## **13. Date and Time of Next Board Meeting**

Discussion and possible action to set the date and time of the next board meeting

*The next regular board meeting is scheduled for December 10, 2024, at 6:00 pm.*

## **14. Adjournment**

*The meeting was adjourned at 7:27 pm.*